

Annual Governance Statement

2016-2017

MOORLANDS JUNIOR SCHOOL

1. THE BOARD OF GOVERNORS

Governors during this academic year were:

Name of Governor	Type of Governor	Expiry of Term of Office
Cllr Mrs J Baugh	Local Authority	29 th January 2021
Mrs E Dawson	Parent	18 th May 2020
Mrs S Harrison	Co-opted	12 th November 2020
Mrs L Hocking	Parent (from 14.6.17)	13 th June 2021
Mrs J Jenkinson	Associate Member	
Miss A Kelly	Headteacher	
Mr R Lee	Co-opted	15 th September 2019
Mrs E Litten	Staff	19 th January 2021
Mrs R McCourt	Staff	until Dec 2016
Mrs J C Renfrew (Vice-Chair)	Parent then Co-opted	13 th June 2021
Mr K Simons	Co-opted	15 th September 2019
Mrs L M Smith (Chair)	Co-opted	2 nd May 2020
Dr N Wheeler	Parent	7 th November 2017

2. CLERK TO GOVERNORS

Trafford Governor Services, 2nd Floor Waterside House, Sale M33 7ZF. Contact: Julie Lawson, Governor Services Manager 0161 912 3218.

3. COMMITTEES

Academic Year 2016-2017

Personnel, Pay and Standards Committee

CLlr Mrs J Baugh

Mrs E Dawson

Mrs S Harrison

Mrs E Litten

Mrs L Smith

Mr N Wheeler (Chair of Committee)

Resources Committee

Mrs J Jenkinson

Mr R Lee

Mrs J Renfrew (Chair of Committee)

Mr K Simons

Pupil Discipline Committee

Membership: all Governors subject to availability and impartiality.

Appeals

Membership: all Governors subject to availability and impartiality.

Remits for the Committees are available on request from the School. Miss Kelly and Mrs Litten attend meetings of all committees where appropriate.

4. ATTENDANCE

Governor	Number of Board Meetings attended this year (out of 5)	Number of Committee Meetings Attended this year (Out of 3 for PP&S and out of 4 for Finance)	Number of Training Sessions Attended this year from Governor Services
Cllr Mrs J Baugh	Apologies 14.11.16, 14.6.17 3	3	3 + Online safeguarding training
Mrs E Dawson	Apologies 30.01.17, 14.6.17 3	3	1 + Online safeguarding training
Mrs S Harrison	5	2	Online safeguarding training
Mrs L Hocking	0 (appointed end of academic year)	n/a	n/a
Mr R Lee	5	2	Online safeguarding training
Mrs J Jenkinson	5	3	Online safeguarding training
Miss A Kelly	5	Attended all meetings of both committees	
Mr R Lee	4 Apologies 14.6.17	2	Online safeguarding training
Mrs E Litten	5	Attended all meetings of both committees except PP&S 2.5.17	
Mrs R McCourt	2 (left December 2016)	1	
Mrs J Renfrew	5	4	Online safeguarding training
Mr K Simons	3 Apologies 30.01.17, 14.6.17	3	Online safeguarding training
Mrs L Smith	5	3	3 + Online safeguarding training
Dr N Wheeler	Apologies 14.6.17 4	3	Online safeguarding training

Please note that this list does not include other visits made to school by Governors, including for example:

- Attending school as 'Governor of the Month'
- Attending concerts or events as a governor
- Chair's meetings with the Headteacher
- Health and Safety Audit

5. GOVERNOR PROFILES

Jane Baugh

I first became a Governor when my youngest son started school in 1984 at Park Road school in Timperley and I was elected a parent Governor.

I attended Education Committee meetings and eventually became a Local Councillor in 1990. Education has always been my highest priority, along with the NHS, which I have worked in for 45 years

I have been Chair of Governors at South Trafford College (as it was then) and Chair of Governors at Park Road and a Governor also at Broadheath Primary School.

I am now Shadow spokesperson for Children and Young People's Services on Trafford Borough council and honoured to be a Local Authority Governor at Moorlands Junior School.

Susan Harrison

As a school governor I would like to take this opportunity to tell you a little about my background.

I trained as a teacher many years ago and have experience of working in a wide variety of primary schools. When I left my final full time job I was the deputy head of a large multicultural school.

I have previously been the teacher representative on the Governing body of my own school and an LEA representative at a special needs school. On both of these bodies I found the involvement to be both challenging and interesting.

I have worked regularly as a supply teacher at Moorlands Junior School over the last seven years and have found the school to be a happy and fulfilling place for the pupils and staff. I was pleased to be invited to become a co-opted governor at Moorlands Junior School several years ago.

I enjoy working as a member of the Moorlands governing body as the school continues to develop and build on its success in providing the best possible education for pupils.

Julie Jenkinson

I am the School Business Manager and have worked at Moorlands Junior School since 2002 when I started as a Teaching Assistant. I started helping out in the office and in 2004 became Office Manager. I completed the Certificate of School Business Manager's degree in 2010. Moorlands School (as it used to be known) was my Primary school and I started here the day school opened in January 1967 and I feel privileged to part of its history. I have been a staff governor for nearly 10 years starting on the finance committee as this benefitted my role in school and I became Safeguarding Governor 4 years ago. I used to be a Beaver Scout Leader and until recently a District Beaver Scout Leader. I am currently a member of Sale Handbell Ringers and enjoy mountain biking, skiing and yoga.

Roger Lee

I am a retired Chartered Accountant and worked for many years in the audit department of the Manchester office of one of the largest worldwide firms of accountants. I specialised in charity audits, amongst which were a number of school clients in the independent sector. This is an area that has always been of interest to me and I therefore hope to be able to bring my financial experience and accounting knowledge to assist in my role of School Governor at Moorlands Junior School.

I have lived in Sale all my life and have for many years had a close connection with Sale Sports Club, where I am currently Hon Treasurer. This takes up quite a lot of my spare time due to the administrative needs and ambitious development plans of the Club but my other interests include concert-going, theatre, photography and walking as well as regular holidays at home and abroad.

Jo Renfrew (Vice Chair of Governors)

I am the very proud mum of 3 children, with Abigail currently in year 5 at Moorlands Junior School and Evie having left in 2015 to go to High School and Lucas in Year 1 at Templemoor Infant School.

I am an Engineer and have worked in the Water Industry for 20 years. I took voluntary redundancy in 2015 in order to start up my own business and spend more time with my children. I now work as an Engineering consultant and have my own catering business. This has also allowed me to spend more time on my Governing duties.

I have a passionate interest in Maths and Science and how these are taught in school which is one of the reasons I became a Governor. I never fail to be impressed with the level of commitment that Miss Kelly and the staff demonstrate and I am very proud to be able to say I am a Governor at Moorlands.

Kane Simons

I am 34 years old and have lived in Sale for the past three years. I am married with two young children. I work as a barrister. I became a school governor at Moorlands in 2015, hoping to contribute to my local community and learn more about primary education, having mentored and worked with university-aged students for some time.

Louise Smith (Chair of Governors)

I became chair of governors in the summer term of 2014. I have three children, all of whom attended Moorlands, leaving in 2012, 2015 and 2017 respectively, and moved on to local secondary schools. When I lived in London, I was a community governor at an inner city primary school and was interested to stand when a parent governor vacancy arose at Moorlands.

I am a qualified solicitor and currently work as an independent advocate, providing Care Act and Independent Mental Capacity Act statutory advocacy to vulnerable adults, including during safeguarding investigations and under the Deprivation of Liberty Safeguards. I spend my free time being a member of two local book groups, going to the theatre and supporting my children with their various sporting commitments. I have a particular interest in literacy projects in school and am the English Link Governor.

Nick Wheeler

I am 46 and have lived in Sale for 10 years with my wife and 2 daughters. I work on power generation projects as a Chartered Electrical Engineer; my previous experience includes working in the manufacturing, semiconductor and nuclear sectors. Much of my spare time is spent climbing mountains and cycling - sometimes joined by my children, when they can be persuaded! Education has always had an important place in my family; my parents were both teachers, my sister is too and my wife is now a teaching assistant. My main priorities as governor are to help foster a culture of continuous improvement in the running of the school, and to ensure the school continues to offer the widest possible range of learning opportunities for the children.

6. CHAIR'S STATEMENT

Over the academic year 2016-2017, all governors have worked hard as part of the Board to support the Headteacher and the staff at Moorlands to provide a happy, caring school which meets the needs of each and every pupil.

As governors, our formal role is threefold: to provide a strategic direction for the school; to hold the Headteacher to account for the educational performance of the school; and to oversee the financial performance of the school, including agreeing the annual budget. We do not get involved in the day to day running of the school.

This year, we said goodbye to Mrs Ruth McCourt as our Staff Governor when she left her post at the school. She was replaced as Staff Governor by Mrs Elaine Litten. Mrs Jo Renfrew's term of office as a Parent Governor came to an end during this academic year, but she was re-appointed as a Co-opted Governor. We were delighted to maintain further stability when Cllr Jane Baugh was re-appointed as our Local Authority Governor after her term of office also expired during the year. Mrs Liz Hocking was then elected to fill the Parent Governor vacancy and she joined the Board of Governors in June 2017.

During the academic year 2016-2017, we met as a whole governing body five times and we also had five meetings of each of our two committees, to discuss and question policies and developments in more detail. Each governor served on one of the committees, according to his or her interests, skills and experience.

In accordance with government requirements, all governors are now DBS checked.

Some examples of work we have undertaken this year include:

- Each governor undertaking online Level 1 Safeguarding training in accordance with new governance rules
- Governors attending a variety of training courses run by Trafford's Governor Services, including on the New Competency Framework for Governance; Handling Complaints, Policy and Best Practice; RAISEonline for Governors; Governors' Forum events
- Working with the Headteacher and Business Manager on the school's business plan and annual budget
- Working with the Headteacher on the school's Raising Attainment Plan
- Considering and approving policies, including for example Maths and Calculations Policy, Behaviour Policy and Volunteer Helpers in School Policy
- Continuing our 'meet the teacher' feature, where we have invited a member of staff to our main meetings, to learn more about their particular individual experience and vision, for example during this year Mr Phillips attended one of our board meetings to explain his vision for computing in the school and his plans for future projects
- Continuing our 'Link Governor' work: this year the Maths Link Governor (Nick Wheeler), English Link Governor (Louise Smith) and SEN Link Governor (Sue Harrison) visited the school in this capacity and wrote reports for the Board
- Analysing the data behind the school's SATS results (report analysing the data was prepared for governors by Nick Wheeler)
- Scrutinising and approving the Pupil Premium Report and Sports Premium Report
- Discussing outcomes from Parents' Questionnaire
- Performing the Trusted Observer role during administration of the SATS (Sue Harrison)
- Working with the school's external adviser to undertake Headteacher performance management (Sue Harrison and Louise Smith)
- Assisting in the Health and Safety Audit (Jo Renfrew)
- Attending school to observe a 'Wow Day' (Louise Smith)

Louise Smith

Chair of Governors 2016-2017

7. CALENDAR OF MEETINGS

Academic Year 2016-2017

Term	Board Meeting	Personnel, Pay & Standards Committee	Resources Committee
Autumn	19.09.2016 14.11.2016	9.11.2016	10.10.2016
Spring	30.01.2017 20.03.2017	11.01.2017	24.01.2017
Summer	14.06.2017	2.05.2017	23.5.2017 18.7.2017

8. GOVERNORS' CODE OF CONDUCT

Please see attached our approved Code of Conduct.